



GROUP VOLUNTEER

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| If your group/corporation/school has volunteered at Tyler before, please only fill the boxes with *. | | |
| CONTACT INFORMATION | | 2017 |
| * Name of group/business/college: | | |
| Street: | | |
| City: | State: | Zip: |
| * Contact person's name and title: | | |
| <i>First</i> | <i>Last</i> | <i>Title</i> |
| <i>Contact person's information if different from group information</i> | | |
| Street: | | |
| City: | State: | Zip: |
| Phone:(H) | (W) | (C) |
| * Email (w): | | |
| How did you learn about the Volunteer Program at Tyler? | | |
| * Tell us about your group (i.e.freshmans for conservation, Vanguard Sales department etc.) | | |
| * Do you have a date or dates that your group is planning volunteer? If yes, please list several with the highest priority first. We will try to accommodate. | | |
| * What is your group size? (Your best estimate for now. Please confirm a week before volunteer date) | | |
| If you know, tell us about your ideal group volunteer experience or let us know you are open to ideas. | | |

Our goal at Tyler is to provide a meaningful experience for groups which allows us to fulfill our mission of stewarding the natural world. Because we are working in the natural world, we will encounter insects and plants that causes unwanted reactions such as poison ivy rashes, tick and mosquito bites to name a few. We highly recommend that you bring insect repellent and sunscreen as well as wear suitable shoes, hat, gloves and clothing for working in the outdoors. If you have questions, please do not hesitate in contacting Julia Lo Ehrhardt at jlo@tylerarboretum.org.

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| * In case of emergency, who should we contact? | * Phone #: |
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There are no right or wrong answers to the following 4 questions. The answers will help us better determine your group needs. Circle the answer that best fits you.

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| 1. We love working outdoors and do not mind heat, humidity, bugs, rain or light snow. | | | |
| Describes the entire group perfectly | Describes half the group perfectly | Does not appeal to the group. | |
| 2. What is most important to us while volunteering is (circle all applicable answers): | | | |
| Seeing the end results | Helping the community | Getting outside | Helping nature |
| 3. We love working with people at large events. We love engaging with people. The more activities the better. | | | |
| Describes us perfectly | Describes half the group perfectly | Does not appeal to the group | |
| 4. We want to get physical when volunteering at Tyler. Jobs such as digging, mulching and dragging brush are what we are looking for. | | | |
| Describes us perfectly | Describes half the group perfectly | Does not appeal to the group | |

Group Organizational Hints:

1. If you are new to Tyler Arboretum, fill out Group Volunteer Form and email it in at least one month ahead of proposed date. If you are returning, fill in the boxes with *.
2. Confirm your group size with Julia no later than 1 week before the planned volunteer day. Make sure to pass on directions to the Horticulture Maintenance Building which Julia will provide.
3. Check weather conditions three to four days ahead and advise your group. Contact Julia if you need to re-schedule or cancel.
4. Remind your group two days prior to the day: dress for the outdoors, bring water, hat, sunscreen and insect repellent.
5. On the day -- check in with Julia and assist your group in signing in.
6. Need to re-schedule or cancel, call Julia Lo Ehrhardt as soon as possible as staff have been scheduled to lead your group.

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| For Office Use Only: | <p>Please send completed application to: Julia Lo Ehrhardt, Community Outreach Manager 515 Painter Road, Media PA 19063-4424 x. 305 or email to jlo@tylerarboretum.org</p> |
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